

**THREE SISTERS IRRIGATION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
FEBRUARY 5, 2019**

CALL TO ORDER: 10:00 AM BY DON BOYER

IN ATTENDANCE:

Don Boyer, President; Karl Nulton, Vice President; Thayne Dutson, Secretary/Treasurer
Marc Thalacker; District Manager; Linda Thompson, Office Administrator

ALSO IN ATTENDANCE: Keith Cyrus

ANNOUNCEMENTS: None

BOARD BUSINESS ACTION ITEMS:

A Consideration of minutes of previous meeting(s)

1 Regular BOD 01/22/2019

The board reviewed the minutes.

Motion: Approve the minutes as written.

Motion: Don Boyer

Second: Karl Nulton

Vote: Unanimous

B Board Monthly Review of Financial Transactions

The board reviewed the following reports: Transaction detail report, Checks to be Approved Reports for 1110, 1140, and 1250 LGIP; Bank Account Balances; Void Check Report.

1 Previous month's transaction report

Discussion: There were no questions; however, the board requested that the reference to BOC can now be removed from the bank name.

Motion: Approve the transaction report.

Motion: Don Boyer

Second: Thayne Dutson

Vote: Unanimous

2 Checks to be Approved 02/01/2019-02/28/2019

a FIB Checking Acct 1110

The board reviewed the Checks to be Approved Report.

A Motion was made to approve 20 E-Pays, checks 9213-9252; voided checks 9216, 9218.

Motion: Thayne Dutson

Second: Don Boyer

Vote: Unanimous

b FIB Main Canal 1140

The board reviewed the Checks to be Approved Report.

A Motion was made to approve checks 5035-5058; voided check 5052.

Motion: Done Boyer

Second: Thayne Dutson

Vote: Unanimous

c Local Government Investment Pool

The board reviewed the LGIP transaction report.

A motion was made to approve the LCIP activities.

Motion: Thayne Dutson

Second: Karl Nulton

Vote: Unanimous

d Transaction Binder

Thayne reported he had reviewed the binder and recommended the board approve the bank reconciliations; void checks; journal entries; and payroll summaries as reported.

Motion: Thayne Dutson Second: Karl Nulton Vote: Unanimous

C. Manager’s Budget Report

Prior to the meeting, the board was provided with the following financial reports for review: Transaction Detail Report; Operating Budget Report; Reimbursement Activity Report; Hydro Operations Report; Capital Budget Report; Construction in Progress Reports Watson McKenzie Main Canal, Watson Micro Hydro, and McKenzie Reservoir Hydro; DEQ Loans and Required Cash Flow; AR Aging Summary; Balance Sheet.

Marc reported to the board. Note-taker stepped away from the meeting. Recording was to be used to complete this portion. The tape player glitched and there isn't any recording for this meeting.

D. Approve 2019 List of Charges

This was approved at the January meeting. Item dismissed.

E. Approve request to update Prime Coverage

Per the auditor's recommendation, Marc requested information regarding increasing the prime coverage, also known and crime coverage. A motion was made to approve the increase in coverage from \$100,000 to \$250,000 at an additional \$182 per year.

Motion: Thayne Dutson Second: Karl Nulton Vote: Unanimous

F. Approve Instream Leasing agreement with DRC

The board reviewed the instream leasing agreement which is the same as 2018. A motion was made to approve the instream leasing agreement as written.

Motion: Don Boyer Second: Thayne Dutson Vote: Unanimous

OLD BUSINESS & MANAGERS REPORT

- **Signing of Documents:** Board signed prior meeting minutes.
- **Watson Hydro:** Stator on the hydro was causing it to overheat when it wasn't running. Waylon, from OS Engineering tightened the screws and that fixed the problem. The crew will be changing the turbine oil before we start up for the season.
- **McKenzie Hydro:** Marc reported testifying to the PUC regarding renewables. Hoping to get better rates soon.
- **Net Meter Micro Hydro Project:** Waiting for the electrician, then the insulation will be installed.
- **Watson-McKenzie Pipeline:** Continuing to backfill
- **OnFarm Projects:** Nothing to report
- **Operational Technology:** Working with OS Engineering. Next steps – Prinetime to rebuild our maps; modem IP address needed; new radios may not work, the trees are too thick, testing smaller radios.
- **Anadromous Reintroduction & HCP:** There is a big meeting coming up. Continue to work on final document for HCP.
- **Operations & Maintenance:** Meters; by 2020 we should be close to fully metered.
- **Committee Reports:** No.

NEW BUSINESS:

LETTERS TO THE BOARD: NA

ADJOURN: 10:54 AM - DON

Don Boyer, President

Karl Nulton, Vice President

Thayne Dutson, Secretary/Treasurer