

**THREE SISTERS IRRIGATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MINUTES**

FEBRUARY 13, 2024, 10:00 AM

CALL TO ORDER: 10:03 BY DON BOYER

In Attendance: Don Boyer, President; Karl Nulton, Vice President; Marc Thalacker, Secretary/Treasurer

Also in Attendance: Jackie Elwing, Joe Elwing, Phil Grisham and Sara Goodwin

Action Items:

Actively searching for a new financial administrative manager, using Worksource Oregon to vet Candidates and provide results of an eSkill's QuickBooks online test.

A. Consideration of Minutes of Previous Meetings

- a. Regular BOD meeting minutes 12/05/2023
Motion to approve minutes as presented.
Motion: Don Boyer Second: Karl Nulton Vote: Unanimous

- b. Regular BOD meeting minutes 1/16/2024
Motion to approve minutes as presented.
Motion: Don Boyer Second: Karl Nulton Vote: Unanimous

- c. Annual Meeting minutes 1/16/2024
Motion to approve minutes as presented.
Motion: Don Boyer Second: Karl Nulton Vote: Unanimous

B. Board Monthly Review of Financial Transactions

The board reviewed the following reports: Transaction detail report, Checks and Transactions to be Approved Reports for 1110, 1140, and 1250 LGIP; Bank Account Balances; Voided Check Report, Loan Balances, Balance Sheet, Accounts Receivable

- a. **Previous month's transaction report**
The board reviewed the Monthly Transaction Report.
Motion to approve transactions detailed report as presented.
Motion: Don Boyer Second: Karl Nulton Vote: Unanimous

- b. **Checks to be Approved 1/01/2024 - 1/31/2024.**
 - i. **FIB Checking Acct 1110**
The board reviewed the Checks to be Approved Report.
Motion to approve checks, E-pay's and ACH's as presented.
Motion: Don Boyer Second: Karl Nulton Vote: Unanimous

ii. FIB Main Canal Project Acct 1140 1/01/2024 - 1/31/2024

The board reviewed the Checks to be Approved Report.

Motion to approve checks, E-pay's and ACH's as presented.

Motion: Don Boyer Second: Karl Nulton Vote: Unanimous

iii. Local Government Investment Pool Acct. 1250 1/1/2024 - 1/31/2024

No Motion needed.

C. Manager's Budget Report (Operating, Capital & Hydro Budget Reports)

a. Approve 2024 Budgets

i. Operating

- i.** Working on collections, will use Bryant, Lovlien & Jarvis for liens and foreclosures. (Board Resolution 2023-003)
- ii.** Health insurance covered by LPID currently, will need an assessment. going forward to offset costs escalating \$1 per acre over 3 years.
- iii.** Insurance increased \$10,000 this year.
- iv.** Request to share a delinquent account list at the next meeting.

Motion to approve Operating budget as presented.

Motion: Don Boyer Second: Marc Thalacker Vote: Unanimous

ii. Capital

- i.** Added chart of accounts 5190 and 6139 to get a better idea of expenses of equipment repair and reimbursables from LPID.
- ii.** Added 100,000 incentive income for McKenzie.
- iii.** Added DEQ Loans R-91413, R-91414 & R-91415. Discussed the breakdown of what they are for and the principal forgiveness percentage.

Motion to approve Capital budget as presented.

Motion: Karl Nulton Second: Don Boyer Vote: Unanimous

iii. Hydro

- i.** Will present hydro budget at next meeting. Last year Almost \$90,000 additional revenue.
- ii.** Will Receive \$400,000 ETO hydro incentive over 4 years.

b. Approve 2024 List of Charges and Billing Periods

- i.** Recommend raising the capital base charge from \$7 to \$8 per acre.
- ii.** Recommend raising reserve charge from \$4 to \$5 per acre.
- iii.** Recommend adding a charge for medical insurance coverage at \$3 per acre.
- iv.** Will write a letter to the patrons with the charges that the board reviewed and approved.

Motion to approve 2024 charges as written and presented.

Motion: Don Boyer

Second: Karl Nulton

Vote: Unanimous

D. OLD BUSINESS AND MANAGERS REPORT

- a. Signing of Documents
- b. McKenzie Hydroelectric Facility
- c. Operational Technology
- d. Anadromous Reintroduction & HCP
- e. Operations and Maintenance
- f. LPID Project Update Phase 1B under construction

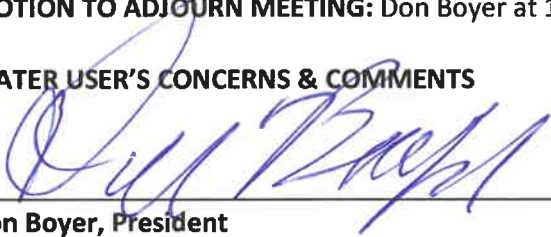
E. WATER & HYDRO MANAGER REPORT – Jim Williams will start reporting at the next Board meeting.

NEW BUSINESS: None

LETTERS TO THE BOARD: None

MOTION TO ADJOURN MEETING: Don Boyer at 11:02 A.M.

WATER USER'S CONCERNS & COMMENTS



 Don Boyer, President 3-5-24
 DATE



 Karl Nulton, Vice President 3/5/2024
 DATE



 Marc Thalacker, Secretary/Treasurer 3/5/2024
 DATE

