

**THREE SISTERS IRRIGATION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
FEBRUARY 4, 2025 10AM**

**CALL TO ORDER: DON BOYER 10:15**

**IN ATTENDANCE:** Don Boyer, President; Karl Nulton Vice President; Marc Thalacker, Secretary/Treasurer; Emilia Ellington, Financial Administrative Manager; Jim Williams, Hydro Operations Manager

**ALSO IN ATTENDANCE:** Jackie Elwing, Rick Gillespie, Joe Elwing

**ANNOUNCEMENTS:** There were no Board of Equalization appointments requested.

2025 Budget Committee members: Don Boyer, Karl Nulton, Marc Thalacker, Jackie Elwing, Patricia Apregan, Denise Koos, Mark Koos.

2025 Bylaws Committee: Don Boyer, Karl Nulton, Marc Thalacker, Jackie Elwing, Patricia Apregan.

**ACTION ITEMS:**

**A. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)**

- a. **Regular BOD meeting minutes 01/21/2025**  
Not ready, to be done at March Meeting

**B. BOARD MONTHLY REVIEW OF FINANCIAL TRANSACTIONS**

The board reviewed the following reports: Transaction detail report, Checks and Transactions to be Approved Reports for 1110, 1140, and 1250 LGIP; Bank Account Balances; Voided Check Report, Loan Balances, Balance Sheet, Accounts Receivable

- a. **Previous month's transaction report**

The board reviewed the Monthly Transaction Report. 1/01/2024-1/31/2025.  
Motion to approve transactions detailed report as presented.

**Motion: Don Boyer    Second: Marc Thalacker                    Vote: Unanimous**

- b. **Checks to be Approved 1/01/2024-1/31/2025.**

- i. **FIB Checking Acct 1110**

The board reviewed the Checks to be Approved Report.

Motion to approve checks, E-pay's and ACH's as presented. Requested missing check 11539, was found and dated Dec 30, 2024 for Department of Justice

**Motion: Karl Nulton    Second: Don Boyer                    Vote: Unanimous**

- c. ii. **FIB Main Canal Project Acct 1140 1/01/2024-1/31/2025.**

The board reviewed the Checks to be Approved Report.

Motion to approve checks, E-pay's and ACH's as presented.

**Motion: Karl Nulton    Second: Don Boyer                    Vote: Unanimous**

**d. Local Government Investment Pool Acct. 1250 1/01/2024-1/31/2025.**

**Review Only**

**e. Reconciled credit card and bank statements to be approved 12/01/2024-12/31/2024**

- a. Capital One
- b. Citibank – Costco
- c. First Interstate Bank Operating Acct 1110
- d. First Interstate Bank Main Canal Project Acct 1140
- e. Local Government Investment Pool Acct 1250

**Motion: Karl Nulton**

**Second: Marc Thalacker**

**Vote: Unanimous**

**C. FINANCIAL MANAGER BUDGET REPORTS (OPERATING, CAPITAL & HYDRO BUDGET REPORTS)**

Operating: Acct 6120, make sure diesel is allocated to Cloverdale and Propane to Hydros

Acct 6210 why negative account? Due to Central Electric Coop Credit Checks received

Acct 6630 make sure health insurance tracking correct dates. Yes Jan and Feb recorded and report runs the fiscal year to date

Hydro budget: waiting on snow pack to determine income and water delivery. Generally, if Bachelor has 200 inches April 1<sup>st</sup> = great year, 150 = good year, 120 or less = drought year.

**D. NEW ITEMS**

- Proposed change to TSID Rules and Regulations to have two managers (Administrative Financial and Water & Hydro). Read and to be passed at March meeting
- Resolution to lien delinquent accounts, signed- Did you know letter being sent out along with copy of signed resolution, giving patrons until March 15<sup>th</sup>
- OWRD Annual Statement- see admin rules and get hydro 2024 generation
- Banking direct deposit status- schedule appt with Tristan, Emilia and Marc
- Managers request the BOD gives at least one week notice when making changes to the schedule or projects being done by management.

**E. CONSTRUCTION REPORT**

- Cloverdale- got to 10 inch pipe. Need a heater plate. Possible to use Pollards mini excavator to dig Biggers ditch. April 15<sup>th</sup> is the completion date for Cloverdale project.
- Meter repairs ongoing
- Call to get an updated eta on weir gates. Jim said 25-30 weeks out due to single phase power
- McKenzie: need to pour parking space, paint, handicap sign(copy from Watson), Landscaping- stormwater run off pond, plant 75 sf of small plants on either side (research zero scaping for plants), add fire hydrant and fence.
- Once Cloverdale is complete, reach out to NRCS and Fryrear Patrons regarding piping and funding.

**F. OLD BUSINESS AND MANAGERS REPORT**

- Signing of Documents- not ready, will be signed at March meeting
- McKenzie Hydroelectric Facility – weather needs to be above freezing for Hydro to run properly
- Operational Technology –
  - Marc will call Wayland to get 2 transducers to allow headgates to lower automatically in case of emergencies.
  - Jim to call Chris to get updated laptop
  - Jim to get 200 watt panel installed from Wayland for above flow.
- Anadromous Reintroduction & HCP – ask Pelton Fund if we can post their article “Inside Reintroduction” to our website
- Operations and Maintenance repaired
- Solar Project
- Book of Knowledge -Marc to train Emilia and transfers and scheduling power this month.

**NEW BUSINESS:**

**LETTERS TO THE BOARD:**

**MOTION TO ADJOURN MEETING:**

Don Boyer at 11:25

**WATER USER'S CONCERNS & COMMENTS**

  
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Don Boyer, President 3-4-25  
DATE

  
\_\_\_\_\_  
Karl Nulton, Vice President 3/4/25  
DATE

  
\_\_\_\_\_  
Marc Thalacker, Secretary/Treasurer 3/4/25  
DATE

