

**THREE SISTERS IRRIGATION DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
MARCH 18, 2019**

**CALL TO ORDER: 9:23 AM BY DON BOYER**

**IN ATTENDANCE:**

Don Boyer, President; Karl Nulton, Vice President; Thayne Dutson, Secretary/Treasurer  
Marc Thalacker; District Manager; Linda Thompson, Office Administrator

**ALSO IN ATTENDANCE:** Phil Grisham

**ANNOUNCEMENTS:** April meeting will be held on Tuesday, April 16, 2019

**BOARD BUSINESS ACTION ITEMS:**

**A Consideration of minutes of previous meeting(s)**

**1 Regular BOD 02/05/2019**

The board reviewed the minutes.

Motion: Approve the minutes as written.

Motion: Don Boyer                      Second: Thayne Dutson                      Vote: Unanimous

**B Board Monthly Review of Financial Transactions**

The board reviewed the following reports: Transaction detail report, Checks to be Approved Reports for 1110, 1140, and 1250 LGIP; Bank Account Balances; Void Check Report.

**1 Previous month's transaction report**

Discussion: Thayne asked about check number 5096. The memo says "Deposit." Linda explained that this was a transfer of funds from 1140 to 1110. The memo will be changed to more accurately reflect the transaction.

Motion: Approve the transaction report.

Motion: Don Boyer                      Second: Thayne Dutson                      Vote: Unanimous

**2 Checks to be Approved 03/01/2019-03/31/2019**

**a FIB Checking Acct 1110**

The board reviewed the Checks to be Approved Report.

A Motion was made to approve 12 E-Pays, checks 9259-9283; voided checks 9273, 9280.

Motion: Thayne Dutson                      Second: Don Boyer                      Vote: Unanimous

**b FIB Main Canal 1140**

The board reviewed the Checks to be Approved Report.

A Motion was made to approve checks 5059-5096; voided checks 5063, 5064, 5074.

Motion: Thayne Dutson                      Second: Don Boyer                      Vote: Unanimous

**c Local Government Investment Pool**

The board reviewed the LGIP transaction report. Thayne asked about the amount in the reserves, noting that it is way below what is required. Marc explained that we have our funds in the Maxwell Pipeline project and will be getting reimbursed as soon as it is completed. It was also noted that the account was depleted by DEQ CWSRF loan payments. A motion was made to approve the LCIP activities.

Motion: Thayne Dutson                      Second: Don Boyer                      Vote: Unanimous

**d Transaction Binder**

Tabled: Binder will be reviewed before the next meeting.

**C. Manager’s Budget Report**

Prior to the meeting, the board was provided with the following financial reports for review: Transaction Detail Report; Operating Budget Report; Reimbursement Activity Report; Hydro Operations Report; Capital Budget Report; Construction in Progress Reports Watson McKenzie Main Canal, Watson Micro Hydro, and McKenzie Reservoir Hydro; DEQ Loans and Required Cash Flow; AR Aging Summary; Balance Sheet.

Marc reported to the board. Operating: Income is okay, not a lot of expenses as it is still the beginning of the year. There is an expense for a clamshell purchased for the Lazy Z per a 2001 agreement. The credit balance for "conference" is from using points for airfare. Capital: Capital is good. CWSRF payment was made. The excavator is paid off. Reimbursement: There is still some past due well billings. Linda is working on collecting and "Did you know" letters will be going out soon, as part of the lien process. Watson Hydro: The fish screen has been frozen over so we haven't started generating yet. Loan balances are a little over \$3 million. Hydro: Because of the snow pack we should have a good year and our income will probably be over budget.

**D. Approve Resolution 2019-02 to re-authorize FIB line of credit**

Discussion: This is the loan for water users who have EQIP projects on farm. A motion was made to re-authorize the FIB line of credit.

Motion: Don Boyer                      Second: Thayne Dutson                      Vote: Unanimous

**E. Approve Energy Trust of Oregon Agreement for McKenzie Hydro**

Energy Trust will be providing incentive payments for the installation of the McKenzie Hydro. A motion was made to approve the agreement.

Motion: Thayne Dutson                      Second: Karl Nulton                      Vote: Unanimous

**F. Approve FIB Auto Loan**

The district is purchasing a 2019 Ford F150 to replace the surplus 1999 Ford. A motion was made to approve the loan agreement.

Motion: Don Boyer                      Second: Karl Nulton                      Vote: Unanimous

**Public Auction for surplus 1999 Ford Ranger:** Only one bid was submitted, for \$125. The board accepted the bid.

**OLD BUSINESS & MANAGERS REPORT**

- **Signing of Documents:** Board signed prior meeting minutes.
- **Watson Hydro:** Stator on the hydro was causing it to overheat when it wasn't running. Waylon, from OS Engineering tightened the screws and that fixed the problem. The crew changed the turbine oil before we start up for the season.
- **McKenzie Hydro:** Received Pacificorp agreement. Marc informed the board that the rates will be changed May 1st, and as a result of the new hydro bill they may go up. However, it is a risk because the bill may be challenged and we would sign in at a lower rate if we wait. He

recommended we go with the current PPA.

- **Net Meter Micro Hydro Project:** Ribbon cutting will be held March 19<sup>th</sup>. The crew has been working to get the building finished. It has been insulated, sheet rocked, and painted. The three small units are ready to run. The 150 needs some additional work.
- **Watson-McKenzie Pipeline:** The work has been slowed because of the snow. However, the pipeline is almost completed.
- **OnFarm Projects:** Nothing to report
- **Operational Technology:** Waiting for snow to melt in order to proceed with next steps, which involve the fish screen.
- **Anadromous Reintroduction & HCP:** They should be finishing up our incidental take permit soon. There is a meeting this month with the Bureau and it is anticipated that they will tell Fish and Wildlife they have to get their part of the project completed.
- **Operations & Maintenance:**
- **Committee Reports:** No.

**NEW BUSINESS:**

**LETTERS TO THE BOARD: NA**

**ADJOURN: 10:31 AM - DON**

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**Don Boyer, President**

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**Karl Nulton, Vice President**

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**Thayne Dutson, Secretary/Treasurer**