

**THREE SISTERS IRRIGATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MINUTES
MARCH 5, 2024, 10:00 AM**

CALL TO ORDER: 10:15 BY DON BOYER

IN ATTENDANCE: Don Boyer, President; Karl Nulton, Vice President; Marc Thalacker, Secretary/Treasurer; Midge Graybeal via phone

ALSO IN ATTENDANCE: Jackie Elwing, Joe Elwing

ANNOUNCEMENTS: None

ACTION ITEMS: Actively searching for a new financial administrative manager, scheduling interviews with two qualified candidates.

A. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)

- a. Regular BOD meeting minutes 2/13/2023
Motion to approve minutes as amended.

Motion: Marc Thalacker **Second:** Karl Nulton **Vote:** Unanimous

B. BOARD MONTHLY REVIEW OF FINANCIAL TRANSACTIONS

The board reviewed the following reports: Transaction detail report, Checks and Transactions to be Approved Reports for 1110, 1140, and 1250 LGIP; Bank Account Balances; Voided Check Report, Loan Balances, Balance Sheet, Accounts Receivable

a. Previous month's transaction report

The board reviewed the Monthly Transaction Report.
Motion to approve transactions detailed report as presented.

Motion: Don Boyer **Second:** Karl Nulton **Vote:** Unanimous

b. Checks to be Approved 2/01/2024 - 2/29/2024.

i. FIB Checking Acct 1110

The board reviewed the Checks to be Approved Report.
Motion to approve checks, E-pay's and ACH's as presented.

Motion: Karl Nulton **Second:** Don Boyer **Vote:** Unanimous

ii. FIB Main Canal Project Acct 1140 2/01/2024 - 2/29/2024

The board reviewed the Checks to be Approved Report.
Motion to approve checks, E-pay's and ACH's as presented.

Motion: Don Boyer **Second:** Marc Thalacker **Vote:** Unanimous

iii. Local Government Investment Pool Acct. 1250 2/1/2024 - 1/29/2024

No Motion needed.

iv. Credit cards to be approved.

Motion to approve Capital One and Citibank-Costco Credit Cards as presented.

Motion: Don Boyer **Second:** Karl Nulton **Vote:** Unanimous

C. FINANCIAL MANAGER BUDGET REPORTS (OPERATING, CAPITAL & HYDRO BUDGET REPORTS)

- a. Operating
 - i. Nothing extraordinary as we are just getting into the season.
- b. Capital
 - i. Now able to view the comparison of 6139 and 5190 for annual equipment repair costs vs revenue brought in.
 - ii. HCP payment coming up for compliance to the HCP.
 - iii. April 15 is anticipated date for turn on, stock water in March.
- c. Hydro
 - i. Present the hydro budget at the next meeting.
 - ii. Off to a good start as generated power in February and March

D. APPROVE LETTER TO PATRONS 2024 LIST OF CHARGES AND BILLING PERIODS

Motion to approve letter to patrons as written and presented.

Motion: Karl Nulton Second: Marc Thalacker Vote: Unanimous

E. CONSTRUCTION REPORT

Review Water & Hydro Manager job description.

F. OLD BUSINESS AND MANAGERS REPORT

- a. Signing of Documents
- b. McKenzie Hydroelectric Facility
- c. Operational Technology
- d. Anadromous Reintroduction & HCP
- e. Operations and Maintenance
- f. LPID Project Update Phase 1B under construction

NEW BUSINESS: None

LETTERS TO THE BOARD: None

MOTION TO ADJOURN MEETING: Don Boyer at 11:03 AM

WATER USER'S CONCERNS & COMMENTS



Don Boyer, President 4-2-24
DATE



Karl Nulton, Vice President 4/2/24
DATE



Marc Thalacker, Secretary/Treasurer 4/2/24
DATE