



**THREE SISTERS IRRIGATION DISTRICT  
BOARD OF DIRECTORS MEETING**

**Date:** April 14, 2026

**Meeting Begins:** 10:00 AM

**Location:** District Office, 68000 Highway West, Bend, Oregon 97703

*Remote attendance available via the meeting notice on the District's website.*

**Microsoft Teams** [Join the meeting now](#)

Meeting ID: 219 321 656 736 8 Passcode: Zi3Dw7PZ

**CALL TO ORDER** Joe Elwing 10:04 am

**IN ATTENDANCE:** Joe Elwing, President; Marc Thalacker Vice President; Mark Koos, Secretary/Treasurer; Emilia Ellington, District Manager; Jim Williams, Hydro Operations Manager

**ALSO IN ATTENDANCE:** Denise Koos, Jackie Elwing, Sharie Forde, Sara Goodwin, Ted Netter, Keith Cyrus, Pam Mitchell, Sharon Amestoy, Barbara Hicks, Nicole Sandkulla, Chris Lawrence, Sarahlee Lawrence

**Announcements:**

At the end of today's agenda, we will take public comments. Each person is limited to three minutes. We ask that everyone keep their comments civil and focused on District business. However, if members of the public disregard this direction, we will adjourn the meeting.

**Action Items:**

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1. Consideration of Resolution No. 2026-07 – Opting into Trail Use Immunity and Limiting Liability Pursuant to ORS 105.668

Discussion / Notes: Special Districts of Oregon recommends all special districts use this; legal counsel provided a template that they use specifically for irrigation districts. This is to protect the District against some potential liability.

Motion: Thalacker

Second: Koos

Vote: Unanimous

Result: Passed

2. Consideration of Resolution No. 2026-08 – Supporting the Drought Response Well Replacement Project

Discussion / Notes: This resolution includes language wanted by the grant for applying.

Motion: Thalacker

Second: Koos

Vote: Unanimous

Result: Passed

3. Consideration of Committee Appointments (ratification)

Discussion / Notes: In the March meeting an official motion was not made.

Motion: Thalacker

Second: Koos

Vote: Unanimous

Result: Passed

4. Discussion and possible action regarding whether, under ORS 545.199, it is necessary or beneficial to the welfare of the District to increase the Board of Directors from three to five members, and whether to submit the question to the District's electors

Discussion / Notes: Koos made a motion to take to the table the motion to discuss. Legal provided a memorandum dictating the statutes, steps, pros and cons. Thalacker would like to assess how a division would work first. Elwing would like to gauge interest with the patrons informally by sending a letter with the next billing. Koos made a motion to vote. Elwing and Thalacker would like to wait.

Motion: Koos

Second: None

Vote:

Result: Did not pass

5. Review and possible action regarding legal services budget allocation and recent legal invoices (continued from March 10, 2026 meeting)

Discussion / Notes: Ellington put together updated budget suggestion to cover the current legal expenses. Koos wants to go over why we have the large bill. Elwing reminds the Board they already went over this during the March meeting. Motion to update budget as discussed.

Motion: Thalacker

Second: Elwing

Vote: Unanimous

Result: Passed

6. Consideration of approval of FCA Work Order for Whychus Creek Fish Screen Evaluation and purchase of flow meter.

Discussion / Notes: Ellington brought this to boards attention due to the dollar amount. The fish screen inspection is a requirement of the HCP every 5 months. The Flow meter needs to be replaced; it is approximately 20 years old.

Motion: Thalacker

Second: Koos

Vote: Unanimous

Result: Passed

7. Discussion and possible action to establish a temporary drought-year surcharge for water use exceeding allocated percentages for the 2026 irrigation season

Discussion / Notes: Thalacker noted we already have a policy in place and can send the existing policy along with a drought letter to patrons

Motion: None

8. Discussion and possible action to review, modify, and adopt updates to the 2026 In-Stream Leasing Policy

Discussion / Notes: Motion to cancel in steam lease with exception for patrons in their 5<sup>th</sup> year of non-water use.

Motion: Koos

Second: Thalacker

Vote: Unanimous

Result: Passed

9. Consideration of Resolution No. 2026-11 – Declaring Unpaid Accounts Delinquent and Authorizing Collection Efforts, Including Liens

Discussion / Notes: Discussed process. Did you know letter to go out April 20th

Motion: Thalacker

Second: Koos

Vote: Unanimous

Result: Passed

10. Consideration of Resolution No. 2026-09 – Adopting Updated Public Contracting Rules and Procedures

Discussion / Notes: Move to accept as written

Motion: Thalacker

Second: Elwing

Vote: Unanimous

Result: Passed

**11. Consideration of Resolution No. 2026-10 – Declaring Certain District Property as Surplus and Authorizing Disposal (continued from March 10, 2026 meeting)**

Discussion / Notes: Motion to approve certain items, Ellington to amend resolution to reflect only those items for now.

Motion: Thalacker

Second: Koos

Vote: Unanimous

Result: Passed

**A. Minutes**

- Consideration of Regular Board of Directors Meeting Minutes – March 10, 2026

Discussion / Notes:

Motion: Elwing

Second: Thalacker

Vote: Unanimous

Result: Passed

**B. Monthly Review of Financial Transactions**

**a. Previous Month's Transaction Reports**

**i. Transactions to be Approved**

- Period: March 1 – March 31, 2026

Motion: Thalacker

Second: Elwing

Vote: Unanimous

Result: Passed

**b. Checks to be Approved**

- Period: March 1 – March 31, 2026

i. First Interstate Bank – Operating Account (1110)

Motion: Thalacker

Second: Elwing

Vote: Unanimous

Result: Passed

ii. First Interstate Bank – Main Canal Project Account (1140)

Motion: Thalacker

Second: Elwing

Vote: Unanimous

Result: Passed

iii. Local Government Investment Pool (1250) – Review Only

**c. Reconciled Statements to be Approved**

- Period: February 1 – February 28, 2026

i. Capital One Visa- not reconciled, will be in May's packet

ii. Citi- Costco

iii. First Interstate Bank – Operating Account (1110)

iv. First Interstate Bank – Main Canal Project Account (1140)

v. U.S. Bank – North Hurtley Electric Account (1190)

Discussion / Notes: Cap one not reconciled due to fraudulent charge, cap one has frozen card and credited back amount

Motion: Thalacker

Second: Elwing

Vote: Unanimous

Result: Passed

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### **C. Financial Report**

- Operating Budget Report- Updating budget discussed earlier
- Capital Budget Report

### **D. Water and Hydro Report**

- Cloverdale Pipeline- work completed, to be removed from agenda moving forward
- Meter Repairs- completed while waiting on McCrometer to send new one for Helm
- Operations & Maintenance
- Operational Technology
- McKenzie Hydro

### **E. Updates**

#### **• HCP Implementation status**

5-year inspection

Gage

In kind work

• **Solar** Pacific Northwest Labs provided data on ROI and multiple scenarios regarding generation and profitability

• **Wells** Manager is working on a grant to cover half the cost, but we must wait until summer of 2027 to work on the wells.

#### **• Operational Technology**

**F. Letters to the Board-** Vogt and Mitchell sent letters

### **G. Water User's Comments and Concerns**

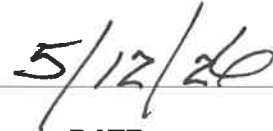
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**H. Board Member Comments**

**ADJOURN: Elwing at 12:57pm**



**Joe Elwing, President**



**DATE**



**Marc Thalacker, Vice President**



**DATE**

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**Mark Koos, Secretary/Treasurer**

**DATE**

*Accessibility Notice:* If you need an interpreter or other communication aids, please contact the District office at least 48 hours in advance.

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