

**THREE SISTERS IRRIGATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MINUTES
MAY 13, 2025 10AM**

CALL TO ORDER: DON BOYER 10:00AM

IN ATTENDANCE: Don Boyer, President; Karl Nulton Vice President; Marc Thalacker, Secretary/Treasurer(called in); Emilia Ellington, Financial Administrative Manager; Jim Williams, Hydro Operations Manager

ALSO IN ATTENDANCE: Jackie Elwing, Ted Netter, Sara Goodwin, Denise Koos, Mark Koos

ANNOUNCEMENTS: none

ACTION ITEMS:

- Increase budget for accounting from \$15,000 to \$35,000 due to all audits (2020-2024) being done this year.

Motion: Karl Nulton Second:Don Boyer Vote: Unanimous

- Request by Emilia for a company phone due to public record law.

Motion: Karl Nulton Second:Don Boyer Vote: Unanimous

- Request to approve Emilia moving to one payment on the first of each month to lessen work burden for all.

Motion: Karl Nulton Second:Don Boyer Vote: Unanimous

A. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)

- a. Regular BOD meeting minutes 04/08/2025

Motion Don Boyer Second Karl Nulton Vote: Unanimous

B. BOARD MONTHLY REVIEW OF FINANCIAL TRANSACTIONS

The board reviewed the following reports: Transaction detail report, Checks and Transactions to be Approved Reports for 1110, 1140, and 1250 LGIP; Bank Account Balances; Voided Check Report, Loan Balances, Balance Sheet, Accounts Receivable

a. Previous month's transaction report

The board reviewed the Monthly Transaction Report 04/01/2025-04/30/2025.

Motion to approve transactions detailed report as presented.

Motion Don Boyer Second Karl Nulton Vote: Unanimous

b. Checks to be Approved 04/01/2025-04/30/2025.

i. FIB Checking Acct 1110

The board reviewed the Checks to be Approved Report.

Motion to approve checks, E-pay's and ACH's as presented.

Motion Don Boyer Second Karl Nulton Vote: Unanimous

ii. FIB Main Canal Project Acct 1140 04/01/2025-04/30/2025.

The board reviewed the Checks to be Approved Report.

Motion to approve checks, E-pay's and ACH's as presented.

Motion Don Boyer Second Karl Nulton Vote: Unanimous

iii. Local Government Investment Pool Acct. 1250 04/01/2025-04/30/2025.

Review Only

c. Reconciled credit card and bank statements to be approved 3/01/2025-3/31/2025

- a. Capital One
- b. Citibank – Costco
- c. First Interstate Bank Operating Acct 1110 2/01/2025-2/28/2025 included
- d. First Interstate Bank Main Canal Project Acct 1140 2/01/2025-2/28/2025 included
- e. Local Government Investment Pool Acct 1250

Motion Don Boyer Second Karl Nulton Vote: Unanimous

C. FINANCIAL MANAGER BUDGET REPORTS (OPERATING, CAPITAL & HYDRO BUDGET REPORTS)

Budget is on point and with increase in accounting we are on track

D. New Action Items and Updates:

- Bank access and direct deposit complete. We have successfully completed 3 direct deposits to date.

- Point&Pay online payment service is live and on our website. It has been used successfully by a few patrons already and payments are sent to FIB 1110
- Certified letters sent out April 6th to potential lien patrons with a deadline of May 12th for liens to be processed by legal. Legal will be sent final list the morning of May 12th. List sent to Lawyers morning of 13th.
- Mike Pierce last day was April 30th. Down to 3-man crew
- Continuing to look into sale of Dozer as time permits.

Marc said Dozer must be brought back to TSID to be sold. TSID must declare a surplus before selling. Jim will look into potential selling price for 450 and cat wagon.

- Starting to look into 2026 price increases as time permits. Will meet with budget committee in July

E. CONSTRUCTION REPORT: WATER & HYDRO MANAGER

- a. Cloverdale pipeline; less than 1000 feet to backfill is what is left.
- b. Meter Repairs; have stopped now that water season has begun
- c. Operations & Maintenance
- d. Operational Technology
- e. McKenzie Hydro

F. OLD BUSINESS AND MANAGERS REPORT

- a. Signing of Documents
- b. Operational Technology
- c. Anadromous Reintroduction & HCP
- d. Solar Project Update
- e. Book of Knowledge

NEW BUSINESS:

LETTERS TO THE BOARD: NONE

MOTION TO ADJOURN MEETING: Don Boyer 10:18

WATER USER'S CONCERNS & COMMENTS:

Request to have 2020 financials posted to website. Confirm with Rich that we have final copy.

Request to have AP included on website. I need to see how to remove sensitive information (payroll, check data, etc.) If feasible I can post.



Don Boyer, President 6-10-25
DATE

Karl Nulton, Vice President DATE

Marc Thalacker, Secretary/Treasurer DATE

Karl + Marc approved via phone during meeting