

**THREE SISTERS IRRIGATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MINUTES
SEPTEMBER 3, 2024, 10:00 AM.**

CALL TO ORDER: DON BOYER 10:03AM

IN ATTENDANCE: Don Boyer, President; Karl Nulton, Vice President; Marc Thalacker, Secretary/Treasurer; Emilia Ellington, Financial Administrative Manager , Jim Williams; Hydro and Operations Manager

ALSO IN ATTENDANCE: Rick Tewalt, Ted Netter, Jackie Elwing, Joe Elwing, Sarah Lawrence, Chris Lawrence, Tracey Karshner

ANNOUNCEMENTS: UPCOMING ELECTION FOR DIVISION 3 BOARD MEMBER

ACTION ITEMS:

A. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)

a. Regular BOD meeting minutes 08/06/2024

Motion to approve minutes as presented.

Motion: Don Boyer Second: Karl Nulton Vote: Unanimous

B. BOARD MONTHLY REVIEW OF FINANCIAL TRANSACTIONS

The board reviewed the following reports: Transaction detail report, Checks and Transactions to be Approved Reports for 1110, 1140, and 1250 LGIP; Bank Account Balances; Voided Check Report, Loan Balances, Balance Sheet, Accounts Receivable

a. Previous month's transaction report

The board reviewed the Monthly Transaction Report.

Motion to approve transactions detailed report as presented.

Motion: Don Boyer Second: Karl Nulton Vote: Unanimous

b. Checks to be Approved 8/01/2024 -8/31/2024

i. FIB Checking Acct 1110

The board reviewed the Checks to be Approved Report.

Motion to approve checks, E-pay's and ACH's as presented.

Motion: Don Boyer Second: Karl Nulton Vote: Unanimous

c. ii. FIB Main Canal Project Acct 1140 8/01/2024 -8/31/2024

The board reviewed the Checks to be Approved Report.

Motion to approve checks, E-pay's and ACH's as presented.

Motion: Don Boyer Second: Karl Nulton Vote: Unanimous

d. iii. Local Government Investment Pool Acct. 1250 8/01/2024 -8/31/2024

No Motion needed

iv. Credit cards to be approved.

Motion to approve Capital One and Citibank-Costco Credit Cards as presented.

Motion: Motion: Don Boyer Second: Karl Nulton

Vote: Unanimous

v. Reconciled statements to be approved

Motion: Motion: Don Boyer Second: Karl Nulton

Vote: Unanimous

C. FINANCIAL MANAGER BUDGET REPORTS (OPERATING, CAPITAL & HYDRO BUDGET REPORTS)

- Highest expenses were vehicle repairs which were approved previously after comparing cost of new vehicles vs repair.
- Audit awaiting final review from auditors and set to be completed before next board meeting
- Once 2019 Audit is complete TSID can focus on Aging AR
- \$80K bank transfer made to pay DEQ loans after approval from previous BOD meeting

D. NEW ITEMS

E. CONSTRUCTION REPORT

- Currently backfilling on Cloverdale and waiting on piping until water season is completed
- Sand filter at Cement Ditch is almost completed
- Bridge is going in September of 2025

F. OLD BUSINESS AND MANAGERS REPORT

- a. Signing of Documents
- b. McKenzie Hydroelectric Facility
- c. Operational Technology
 - Installing a system to send alerts by email when instream dips below allowable amount. TSID has received warnings this season.
- d. Anadromous Reintroduction & HCP
- e. Operations and Maintenance repaired
 - We are installing a float so when screen gets plugged up it will automatically shut the headgates partly
 - IT person is set to complete the camera set ups
 - Meter installing and maintenance ongoing
- f. LPID Project Update.
 - TSID paused work due to farming being done and is now catching up with piping
 - LPID phase 2 going out to bid

NEW BUSINESS: Discuss communication between TSID management and patrons- Chris Lawrence

- Keep website updated and get newsletter going
- Research texting option from providers and implement for time urgent alerts
- Update rotation to show 6AM and 6PM
- Send best practices newsletter
- Board asked to prevent overuse asap
- Reach out to all patrons to get current email and phone numbers

LETTERS TO THE BOARD:

MOTION TO ADJOURN MEETING:

WATER USER'S CONCERNS & COMMENTS

Don Boyer, President

DATE

Karl Nulton, Vice President

DATE

Marc Thalacker, Secretary/Treasurer

DATE