

**THREE SISTERS IRRIGATION DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
APRIL 16, 2019**

**CALL TO ORDER: 3:15 PM BY DON BOYER**

**IN ATTENDANCE:**

Don Boyer, President; Karl Nulton, Vice President; Marc Thalacker; District Manager; Linda Thompson, Office Administrator

**ALSO IN ATTENDANCE:** Bruce & Marilyn Barker

**ANNOUNCEMENTS:** SDAO Board Practice Assessment June 4, 2019 t 9:00 am.

**BOARD BUSINESS ACTION ITEMS:**

**A Consideration of minutes of previous meeting(s)**

**1 Regular BOD 03/18/2019**

The board reviewed the minutes.

Motion: Approve the minutes as written.

Motion: Karl Nulton

Second: Don Boyer

Vote: Unanimous

**B Board Monthly Review of Financial Transactions**

The board reviewed the following reports: Transaction detail report, Checks to be Approved Reports for 1110, 1140, and 1250 LGIP; Bank Account Balances; Void Check Report.

**1 Previous month's transaction report**

Discussion: There were no questions.

Motion: Approve the transaction report.

Motion: Don Boyer

Second: Karl Nulton

Vote: Unanimous

**2 Checks to be Approved 04/01/2019-04/30/2019**

**a FIB Checking Acct 1110**

The board reviewed the Checks to be Approved Report.

A Motion was made to approve 21 E-Pays, checks 9284-9324; voided checks 9295, 9316.

Motion: Thayne Dutson

Second: Don Boyer

Vote: Unanimous

**b FIB Main Canal 1140**

The board reviewed the Checks to be Approved Report.

A Motion was made to approve 2 E-pays.

Motion: Don Boyer

Second: Karl Nulton

Vote: Unanimous

**c Local Government Investment Pool**

The board reviewed the LGIP transaction report.

A motion was made to approve the LCIP activities.

Motion: Don Boyer

Second: Karl Nulton

Vote: Unanimous

**d Transaction Binder**

Karl reported he had reviewed the binders for March and April. The review included bank reconciliations, voided checks, loan balances, journal entries, payroll summaries, and safety meeting minutes.

**C. Manager's Budget Report**

Prior to the meeting, the board was provided with the following financial reports for review: Transaction Detail Report; Operating Budget Report; Reimbursement Activity Report; Hydro Operations Report; Capital Budget Report; Construction in Progress Reports Watson McKenzie Main Canal, Watson Micro Hydro, and McKenzie Reservoir Hydro; DEQ Loans and Required Cash Flow; AR Aging Summary; Balance Sheet.

Marc reported to the board. Operating: Income is okay, not a lot of expenses as it is still the beginning of the year. Capital: Capital is good. DBBC will be closer to the budgeted amount this year. Reimbursement: Will start collection efforts on the projects completed last year and unpaid well water invoices. Watson Hydro: There was a lot of turbidity in the creek so the hydro didn't get started in March. We will begin generating in April. Really good snow pack, we may have water all the way into September. Because of the questions regarding required reserves, this information has been added to the Required Cash report.

**D. Approve of Petition of Inclusion for Joseph Angel**

Discussion: Marc explained the Mr. Angel has two parcels between his and Karan Swaner's property. He sold the property to Swaner with the stipulation that he would keep 2 acres to transfer at a future date. The property has remained appurtenant to Swaner's property and has been lease instream (2018). Marc assured the board that the inclusion would cause no injury to the district and its members.

Mr. Angel is ready to move the water to his water to the two parcels and needs them included in the district in order to proceed.

A motion was made to approve the Petition of Inclusion for Joseph Angel. Next step is to run an ad in the local paper.

Motion: Don Boyer

Second: Karl Nulton

Vote: Unanimous

**E. Approve Water Right Transfer 2018-02 Swaner/Angel**

The matter was tabled until the inclusion is completed.

**OLD BUSINESS & MANAGERS REPORT**

- **Signing of Documents:** Board signed prior meeting minutes.
- **Watson Hydro:** Starting up in April as soon as the snow and ice at the fish screen melts.
- **McKenzie Hydro:** Impact study has been started. CEC sent a request for payment to begin the replacement of telephone poles. PPA is pending the outcome of the hearings scheduled for April at the PUC. Bid documents will be prepared and disseminated soon.
- **Net Meter Micro Hydro Project:** Will complete cleanup work in the next month. Hope to start generating in early May.
- **Watson-McKenzie Pipeline:** Nothing to report.
- **OnFarm Projects:** Nothing to report
- **Operational Technology:** Waiting for ice and snow to melt at the fish screen.
- **Anadromous Reintroduction & HCP:** Portland meeting went well. We are okay on our incidental take permit.
- **Operations & Maintenance:** Piping Hurltley, HCCB is running. Repairing and installing meters.

- **Committee Reports:** No.

**NEW BUSINESS:** Don indicated that there were concerns about not hiring a replacement for Linda's position. Marc noted that the hiring process has been initiated.

**LETTERS TO THE BOARD:** NA

**ADJOURN:** 3:53 PM - DON

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**Don Boyer, President**

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**Karl Nulton, Vice President**

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**Thayne Dutson, Secretary/Treasurer**